Michele Knight, CPA
Knight Accounting, LLC
www.cpamichele.com

2019 Tax Prep Price List

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INDIVIDUAL AND SMALL BUSINESS INCOME TAX SERVICES

Forms/Schedules	Description	price	per
1040,1040A, OR 1040EZ	Individual Income Tax Return	250	each
State Return	State Income Tax Return	50	each
1041, 1065, 1120, 1120S, 990	Fiduciary, Partnership, Corporate Returns	450-700	each
4868	6 Month Extension to File	25	each
B	Interest and Ordinary Dividends	3	entry
C-EZ & C	Sole Proprietor or LLC	75-175	each
D	Capital Gains & Losses	10	entry
E (front)	Rental Property Income/Loss (Front)	45	prop
E (back)	Supplemental Income/Loss (Back)	15	K-1
1040 ES	Estimated Tax Calculations	15	each
Excess Entry Forms	Charge for > 3 W-2's or 1099's	3	each
9465	Installment Agreement	75	each
Tax Planning, 1040X Prep	Tax Planning & Amended Return Prep	120	hour
Organizer Fee	Failure to Use Organizer	25	each
Expedited Preparation	Preparation w/in 30 days of due date	75	each
Reprint Fee	If Add'l InfoProvided After Printing/Sending	25	each

The following tax forms are charged at $10/form:
Foreign Tax Credit (1116), Underpayment of Estimated Taxes (2210), Additional Child Tax Credit (8812)

Most other tax items are charged at $25/form, including, but not limited to: Earned Income Credit (EIC), Credit for Elderly or Disabled (R), Claim of Refund for Deceased (1310), Employee Business Expenses (2106), Child/Dependent Care Expenses (2441), Moving Expenses (3903), Sale of Business Property (4797), Investment Interest (4952), Add'l Tax on Qualified Plan (5329), Homebuyer Credit (5405), Residential Energy Credit (5695), Alternative Minimum Tax (6251), Non-Cash Charitable Contributions > $500 (8283), Passive Activity Loss (8582), Non-Deductible IRA Contribution (8606), Home Office Expenses (8829), Child's Interest & Dividends (8814), Series EE & I Savings Bonds (8815), Educational Credits (8863), Health Savings Accounts (8889), Health Insurance Premium Tax Credit (8962), Health Insurance Exemptions (8965), Disclosure Statements.

Pricing for Innocent Spouse Relief, Like Kind Exchanges, Annualized Income Calculations and Installment Sales varies based on complexity

All information must be submitted approximately 30 days before the due date. Deadlines are posted in my annual newsletter. Tax return information submitted after that deadline will be required to have an extension filed and completion by April 15th cannot be guaranteed. Extensions must be requested by 4/05/19 and the $25 fee must be submitted with request. Data for extended returns must be submitted by 9/15/19 for the 10/15/19 extension deadline (or 2/16/19 for the 3/15/19 small business deadline).
Failure to fill out sections of my tax organizers pertinent to your return will result in a $25 fee, and may result in additional time charges billed at standard hourly rates, or an incorrectly filed tax return. To ensure your tax return is correct, please read the organizer carefully and fill out completely.

If you would like a non-binding estimation, please fax a copy of your previous year's tax return to Michele Knight at 303-374-5665, or scan/email to cpa@cpamichele.com.

SMALL BUSINESS, PAYROLL AND 1099 SERVICES

Initial Consultation, 30 minutes	Introduction & discussion of your business needs (bookkeeping, payroll, licensing, taxes)	Free
Start Up & Consultations	Discussion tailored to your business, including Corporate Formations, Bookkeeping Setup/Review, Licensing Requirements, QuickBooks Setup/Review	$120/hour
Routine Bookkeeping	Hourly Fees or Monthly Fixed Agreement	$120/hour
S Corp Election	Form 2553	$120/hour
Payroll Setup Fees	Initial Set-Up, Obtaining Licenses	$120/hour
1 employee	Monthly Payroll Fee	$75/month
2 or more employees	Monthly Payroll Fee	$95/month and up
1099 and 1096 Preparation	All info due by 1/18 (or $5 Late Fee added)	$17.50/form
Add'l Forms & Filings	i.e. Sales Tax, Use Tax	$25/form

3 Locations in Denver Metro: Denver West, Broomfield, Littleton
Mailing Address: PO Box 2948, Dillon, CO 80435